

Lions Club of Jersey

Privacy Notice

Last updated: 15 August 2026

1. About this notice

Lions Club of Jersey (“we”, “us” or “our”) is a registered charity (Association of Jersey Charities number AJC24). We run the annual Swimathon and other fundraising events, and we provide funding and support to good causes and individuals in Jersey.

This notice explains what personal information we collect, why we collect it, how we use it, who we share it with, and what rights you have. It applies to supporters, fundraising participants, people who request or receive funding from us, our members and volunteers, and visitors to our website.

We are registered with the Jersey Office of the Information Commissioner (JOIC) as a data controller, registration number 15679.

2. How to contact us

Data controller: Lions Club of Jersey

Email: info@lionsclubofjersey.co.uk

Website: lionsclubofjersey.co.uk

If you have any questions about how we handle personal data, or wish to speak to the committee member responsible for data protection matters, please contact us using the details above.

3. The personal information we collect

Depending on how you interact with us, we may collect:

- Your name, postal address, email address and telephone number(s)
- Details you give us when you take part in a fundraising event, such as your emergency contact
- Details about your specific circumstances when you request funding or support from us, which may include special category data such as your medical or financial needs (for example, if you need an adjustable bed or a new cooker)
- Photographs or case studies, where you have agreed to these being used to publicise our work
- Information about how our website is used (see “Our website and cookies” below)
- Membership records for our own committee members and volunteers

We do not deliberately or routinely collect special category data (such as health, racial or ethnic origin, or religious belief). Where we do hold this type of information, it is generally because you have chosen to share it with us as part of a request for support, and we will only use it for the purpose you shared it with us.

4. Where we get your information from

In most cases we collect personal information directly from you — for example, when you visit our website, take part in a fundraising event, apply for funding, or contact us. Occasionally we may receive information about someone from a third party acting on their behalf, such as a family member, social worker, or another charity making a referral for support, or from other Lions Clubs or Lions Clubs International.

5. How and why we use your personal information

The table below sets out the main reasons we process personal data and the lawful basis we rely on under Article 8 and Schedule 2 of the Data Protection (Jersey) Law 2018.

Why we use it	What information	Our lawful basis (DPJL 2018)
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Assessing and administering requests for funding or support (e.g. Christmas Appeal, individual welfare requests)	Name, contact details, and details of the specific need (which may include special category data such as health or financial information)	Legitimate interests (Art.8, Sched.2 Part 1). Where we hold special category data, explicit consent (Sched.2 Part 3 para.1)
Organising and running fundraising events (e.g. the Swimarathon) and recording volunteer and participant details	Name, contact details, emergency contact details where relevant	Legitimate interests
Publicising our charitable work, including on our website and social media	Name, photographs, case studies (only with consent)	Consent
Keeping records of who we have supported or provided funding to, for accountability and audit purposes	Name, contact details, funding decision and amount	Legitimate interests / legal obligation (charity accounting and audit requirements)
Administering membership of the Club	Name, contact details, role within the Club	Legitimate interests
Managing our IT systems, email, and website hosting	Any personal data passing through those systems	Legitimate interests

Where we rely on “legitimate interests”, our legitimate interest is running an effective charity: assessing and administering funding requests fairly, organising fundraising events safely, and keeping accurate records of the support we provide, as our charitable objects require. We have considered that this processing is necessary and proportionate, and does not override your own interests or rights.

6. Special category (sensitive) personal information

Where a request for funding or support involves special category data (for example, information about your health or financial circumstances), we only collect what you choose to tell us, and only to assess that specific request. Because this is special category data, we rely on your explicit consent to use it — we ask you to confirm you are happy for us to use this information for the purpose of assessing your request. We will not use it for any other purpose without asking you again.

7. Automated decision-making and profiling

We do not use your personal data to make any decisions about you solely by automated means (including profiling) that would have a legal or similarly significant effect on you. Decisions about funding requests are made by our committee.

8. Who we share your information with

We will never sell your data to any third party, and we do not share your details with other organisations for their own marketing purposes.

We may share limited information, only for the purposes set out in Section 5 above, with:

- Lions Clubs International and other Lions Clubs, where this is necessary to coordinate support
- The Jersey Christmas Appeal and other local charities, in connection with providing joint or coordinated support to individuals or the community
- Our IT and service providers, acting as data processors on our instructions (see Section 9 below)
- Any organisation where we are required to do so by law or regulation, or where we have your permission

9. Where your data is held, and transfers outside Jersey

Your personal data is held on secure systems operated by third-party providers we use, namely:

- Microsoft (Microsoft 365 — for email, backup and storage)
- JerseyGiving (for online donations)
- RaceNation (for event and race entries, e.g. the Swimarathon)

- Ionos (who host our website)

Some limited information may also be held on the personal computers or in the personal email accounts of our committee members and volunteers, in line with our data security expectations of them.

These providers may process or store data outside Jersey, including in the United Kingdom, the European Economic Area, or elsewhere. Where personal data is transferred outside Jersey, we only use providers who offer an adequate level of protection — for example, because the destination is subject to an adequacy decision, or because appropriate contractual safeguards are in place with the provider.

10. How long we keep your information

We only keep personal information for as long as it is needed for the purpose we collected it for, or to meet legal, accounting or charity governance requirements, after which it is securely deleted or anonymised. How long we keep information varies depending on its type and purpose — for example, records relating to a funding decision are generally kept longer than routine event sign-up details, to support our accountability to the Association of Jersey Charities.

You have a choice about whether you wish us to retain your data. Please contact us at info@lionsclubofjersey.co.uk if you would like it removed. We will action your request unless we need to keep some or all of the data for a legal, accounting, or other legitimate reason, in which case we will explain this to you (see “Your rights” below for more on the right to erasure).

11. Keeping your information accurate

The accuracy of your information is important to us. We periodically contact people to check accuracy and update our records — for example, ahead of our annual Christmas Appeal. If you believe we hold inaccurate or out-of-date information about you, please contact us and we will correct it.

12. Your rights

Under the Data Protection (Jersey) Law 2018, you have the following rights in relation to your personal data:

- The right to be informed about how we use your personal data (this notice)
- The right of access – to ask for a copy of the personal data we hold about you
- The right to rectification – to ask us to correct inaccurate or incomplete data
- The right to erasure – to ask us to delete your data in certain circumstances
- The right to restrict processing – to ask us to limit how we use your data while an issue is resolved
- The right to data portability – to ask us to provide certain data in a portable format, where this applies
- The right to object – to processing based on our legitimate interests, or to direct marketing at any time
- Rights relating to automated decision-making and profiling (we do not currently carry out any solely automated decision-making that has a legal or similarly significant effect on you)

To exercise any of these rights, please contact us at info@lionsclubofjersey.co.uk. We will respond within four weeks of receiving your request, though we may need to extend this by up to a further eight weeks for complex requests — we will tell you if this applies and explain why.

13. Data security

We are committed to keeping your personal information safe and secure. We have technical and organisational measures in place to protect your information from the point of collection to the point of destruction, and we only use data processors who agree to comply with equivalent security standards or who have their own adequate security measures in place.

14. Our website and cookies

Cookies are small text files stored on your device when you visit our website. We use them to understand how our website is used, to remember your preferences, and to help keep the site working well. We use the term “cookie” to also cover similar technologies such as tags, pixels and web beacons.

By using our website, you agree to our use of cookies as described here. You can restrict or block cookies at any time through your browser settings, though this may affect how the website functions. Some third parties (for example, advertising networks or website analytics providers) may also set their own cookies when you visit our site, over which we have no control. More information about cookies generally is available at www.allaboutcookies.org and www.youronlinechoices.eu.

15. Complaints

If you are unhappy with how we have used your personal information, we would encourage you to contact us first at info@lionsclubofjersey.co.uk, so that we have the opportunity to resolve your concern directly.

You also have the right to complain to the Jersey Office of the Information Commissioner (JOIC), the independent regulator for data protection in Jersey:

Jersey Office of the Information Commissioner

2nd Floor, 5 Castle Street, St Helier, Jersey, JE2 3BT

Telephone: +44 (0)1534 716530

Email: enquiries@jerseyoic.org

Website: jerseyoic.org — “Raise a Concern”

16. Changes to this notice

We may update this Privacy Notice from time to time — for example, if we start using a new supplier or begin a new activity that involves personal data. We will post the current version on our website, and where a change is significant we will bring it to your attention. Please check back periodically.

By contacting us, using our services, taking part in our events, or visiting our website, you agree to be bound by this notice.

17. Contact us

If you have any questions about this Privacy Notice, or about how we handle your personal information, please contact us at info@lionsclubofjersey.co.uk.